**BedfordBID Annual General Meeting (AGM) Minutes**

**Date and Time: Monday 16th October 5.30PM**

**Venue: Harpur Centre Management Office**

**In Attendance:** Dean Thompson; The Bedford Swan Hotel, Samantha Laycock; The Harpur Centre, Christina Rowe; BedfordBID, Natasha Jamaludin; BedfordBID, Martin Keys; Gallone’s, David Roffe; Bedford College. **On Teams:** Eric, MRP and Paul, MPR **Others Present**: Andrew Dennis, McIntyre Hudson, Cllr Andrew Spice, Bedford Borough Council, Tim, Beerfly. Apologies: Gregg Warwick; Jeeves, Shaun Barnett; Leaders Lettings and Kelvin Woolmer; St Peter de Merton Church.

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|  | Item |
| 1. | Welcome and Apologies |
| 2. | **Chair’s Annual Report (1 April 2022 – 31 March 2023)**The Chair presented the annual overview as attached. Hard copies of the Annual Review booklet was also tabled. |
| 3. | **Members – Financial Statements (MacIntyre Hudson) 1 April 2022 – 31 March 2023**Presentation by Andrew Dennison of MacIntyre Hudson, slides attached.The Director’s commentary is detailed within the previously circulated draft accounts (loaded to the Love Bedford website).Headlines included: -Profit and loss is actually Surplus and deficit. Cost of sales consistent year on year. Turnover majority BID Levy. Yield does not reflect due to delay in collections of 2022. The income shows a catch up. The BID can only spend what they’ve got.Voucher scheme is separate to turnover known as a liability. **Agreed: Accounts signed by the Chair on behalf of the Board of Directors** |
| 4. | Members - Ordinary Resolutions:To adopt the Report of the Directors and Financial StatementsTo elect MacIntyre Hudson Accountants for the ensuing year and authorise the Directors to fix the Accounts’ remuneration.**Agreed.** |
| 5. | Retirement of Directors:Amanda Oliver, Body ShopCllr Charles Royden, Bedford Borough CouncilMike Lewis, Riverside North (Observer)**Noted.**Members - Election of the Board of Directors:Director(s) standing for re-appointment:Martin Keys, Gallones Ice Cream Parlour; Proposer Dave Roffey, Bedford College; Seconder Greg Warwick, Jeeves. **Agreed**Members standing for election as Directors: Nesim “Naz” Dida, La Terrazza; Proposer Christina Rowe, BedfordBID Director, Seconder Shaun Barnett, Leaders.  **Agreed**Cllr Andrea Spice, new portfolio holder for Town Centres and Planning, Bedford Borough Council’s Appointments Committee nominated approved by the Mayor; the Council Representative appointed to BedfordBID for the period to June 2024. **Agreed.** |
| 6. | **Plenary session - Any other business**The benefits of the BedfordBID breakfast forums were discussed with a view to reintroducing in 2024. It is believed that these are an excellent way for the business community to network and learn how they are doing during different seasons and to support each other. Members raised the issues with St.Peter’s Garden which is off putting for visitors, and included open drug dealing. On Foster Hill road there have been reports of fly tipping dumping of mattresses and beds. Which, as one of the major gateways into the town, is unacceptable. This is a matter for the police to deal with. St. Peter’s Garden, Mayor Tom working on this, with the police and it is a massive priority. Agreed: as part of the business in the community initiative, the officers will be asked to visit Michael R Peters to review issues and complaints in this part of the town.Thanks was given to the Bedford BID team, for their work and dedication. Meeting closed 6.13pm. |